

**President's Report
to the Board of Trustees
October 1, 2022**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- October 1 Friends of the Paul Weaver Library Book Sale
- October 8 Fall Concert
- October 20 Sharp County Event at Cooper's Pointe
- October 25 Arkansas Business Navigator
- October 31 2022 General Election Early Voting Begins

Previous Events of Interest

- September 7 ArkACRAO Articulation Workshop
- September 8 Commissioner of State Lands Auction
- September 9 Active Shooter Training
- September 10 The Cleverlys Concert
- September 16 Mtn. View Welding Center Open House
- September 16 Alcohol, Vaping, and Drug Prevention Program
- September 19-21 PAX-PN Preparatory Workshop
- September 21 Board of Trustees Regular Meeting
- September 22 Golf Tournament at Cooper's Hawk Golf Course
- September 23-24 NCADF Pageants
- September 29 Scholarship Reception

College Governance

- The ACC conference was well attended and worthwhile this year. The Governor attended and was very supportive of the two-year college mission.

Academics

Chris Lorch, Provost:

- Met with various school districts and the Co-Op on the Teacher Residency Program
- Attended the State Board of Nursing meeting
- Met with Resource Teachers from the Mountain View SD
- Attended Mountain View Welding Center Donor Event
- Toured Baxter Labs
- Attended ADHE conference on Multiple Measures Enrollment

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Coordinated Articulation Workshop
- Participated in ACC CSAO Meeting – September 20
- Attended CAO/CSAO meeting in Little Rock – September 22
- Compiled Campus Safety and Security Report and distributed to campus
- Assisted with Scholarship Reception – September 29

Dylan Herekamp, Registrar:

- Completed drops for non-attendance following census day
- Evaluated recently received Fall transcripts
- Sent yearly FERPA email to students, in addition to other yearly emails
- PSI FAA Testing is picking up and Kelly is proctoring multiple per week
- Kelly is preparing for midterm exams by working with instructors to ensure space in the testing center
- Worked with Jessica to certify tuition & fees for Chapter 33 VA Award recipients

McKenzie Jackson, Director of Admissions and Student Engagement:

- Completed multiple campus tours this month
- McKenzie Jackson and Chris Mosley had an informational booth set up at the Stone County Fair
- McKenzie Jackson and Chris Mosley participated in the four ArkACRAO Articulation Workshops that were held in various parts of the state
- The Admissions Department has attended a total of twelve college fairs this month
- The Admissions Department had an informational/promotional item booth setup at the Highland High School Football game on 09/23/2022 and the Salem High School Football game on 09/30/2022
- Sent out a senior mailing to area high school seniors

Tania Wallace, Director of Financial Aid:

- The FISAP is almost ready to sign and send. It is due Friday September 30
- We have had a large number of students in our offices needing help with updating their 2022-2023 FAFSA so they can receive federal funds while at Ozarka. We continue to have a lot of students needing help with loan counseling and other requirements for loan eligibility
- We have processed two Pell disbursements for \$1.36 million
- We have processed the first loan disbursement of the fall semester
- Have scheduled nine financial aid events in October at the high schools
- Working closely with ADHE to successfully receive, process, and return the Fall 2022-2023 rosters; especially the ARFuture rosters

- Monitoring the documentation of the ARFuture requirements for mentoring and community service
- Continuing to monitor and update work-study program. There are two work study positions at Mountain View that have not been filled
- All Financial Aid staff participated in Financial Aid webinars this month. This is helping us stay up to date on the daily changes with federal aid
- Continuing to develop electronic processes to help catch inconsistencies as soon as possible and continuing to work with Scott to streamline information distribution and access in SONIS. There have been new processes required by the Department of Education for the 2022-2023 academic year

Amanda Engelhardt, Director of Career Pathways:

- Students have submitted requests for tuition assistance, NCLEX vouchers, Transportation Assistance and EdPays
 - 12 students eligible and in need of tuition assistance
 - 17 have requested NCLEX Vouchers
 - 49 students received transportation checks (twice as many as last year)
 - 20 students received \$100 EdPays Incentive checks (new enrollees)
- Signage has been displayed and moved around on each campus as part of our outreach efforts
- Thus far, CPI has enrolled a total of 88 students with a goal of 128 by the end of June
- Amanda volunteered to represent CPI & Ozarka at the Highland football game

Kendra Smith, Perkins Program Director:

- Visited Mountain View on Wednesdays (Tiffney) and Mammoth Spring every other Thursday (Kendra)
- Attended Perkins New Coordinator meeting in Little Rock (Kendra)
- Participated in Active Shooter Training in Melbourne
- Submitted purchase order for five welders, which has now gone to a vendor bid process due to cumulative purchase of welders from Perkins and WORC grants
- Presented resume workshop for CNA students in Melbourne (Tiffney)
- Presented PAX-PN preparatory workshops in Mountain View, Ash Flat, and Melbourne (Tiffney and Kendra)
- Presented resume and interview skill workshops to LPN students in Mammoth Spring (Tiffney and Kendra)
- Attended staff council meeting in Melbourne

Sharon Wilson, Director of TRIO:

- Attended supervisor's training session (Kameron and Sharon)
- Completed COE (Council for Opportunities in Education) online budgeting course
- Attended virtual COE convention September 21-24
- Chose TRIO scholarship recipient for 2022-23
- Cultural Enrichment trip for TRIO students to Blanchard Caverns – September 23
- Continue seeking eligible students for TRIO membership

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- Several ADHE and DF&A reports were completed and submitted during the month
- Over \$1,355,000 in Federal Pell Funds was disbursed this month. Several other financial aid disbursements are scheduled in the next couple of weeks
- Earlene Martz retired on September 30th with 26 years of service to the College

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- WIOA Representative on Campus – September 6, 13, 20, 27
- Career Pathways on Campus – September 6, 13, 20, 27
- Financial Aid on Campus – September 7, 14, 21, 28
- Sharp County Health Coalition Meeting – September 12
- PAX Test Preparation Workshop – September 20
- Retail Water Provider Training – September 26
- Arkansas Rehab Services on Campus – September 27
- Saint Francis Ministries Meeting – September 27
- Network of Community Options Meeting – September 28

Mammoth Spring

James Spurlock, Assistant VP of Campus Operations Campus Director:

- Nothing reported

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- GED classes and testing ongoing
- Financial Aid on campus – September 6, 27
- Review of applications for Foundation nursing scholarships – September 7
- Active Shooter Training at Melbourne – September 9
- Arkansas Craft School Board Meeting – September 15
- Donor Appreciation Event for MV Welding Center – September 16
- PAX-PN Workshop by Perkins – September 19
- Meeting with MVHS Resource Teachers and Chris Lorch – September 20
- Meeting with Michelle Atchison for Fall Concert planning – September 21
- Stone County Sesquicentennial meeting – September 27
- Ozarka College Scholarship Reception at Melbourne – September 29

Advancement, Marketing, & Planning

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Planning Activities

- Mountain View Welding Center Donor Recognition Event on September 16
- Planning for the Mountain View Fall Concert scheduled for October 8
- Planning for the Sharp County Event scheduled for October 20
- Golf Tournament at Cooper's Hawk on September 22
 - Great turnout and sponsorships for first Thursday
- Coordinated with Information Systems for awarding of the 2021-22 Foundation Scholarships
- Scholarship Reception on September 29
- Submitted final equipment purchase orders for WORC and ADHE Regional Workforce Grants, totaling approx. \$140,000
 - Submitted purchase orders for equipment
- Received notice of Gene HAAS Foundation grant award of \$10,000 for machining program support and regional awareness, including an option to support a skills competition

Public Relations & Marketing Activities

- Coordinated social media ads for Cleverlys Concert, Golf Tournament, Fall Concert, Labor Day, Welcome Back event, PAX Testing, MV Meet & Greet, Pell Loan, GED Open House, job postings, and library closures
- Submitted PR's regarding: First Community Bank Sponsorship, Active Shooter Training, Friends of the Library Book Sale, MV Donor Recognition event, Adult Ed Open House, Successful Golf Tournament, Fall Concert, Cleverlys Concert, White River Health Golf Sponsorship, GED Class Offerings, Freedom Ford Golf Sponsorship, Scholarship Reception, and LPN Program Deadline
- Photography – MV Nursing ID Badges, MV Recognition event, and Welcome Back Event
- Completed multimedia for college design projects including: Casino Night Flyer, Casino Night Tickets, Trifold Brochure Design for Aviation, Updated AAHS ticket design, Cleverlys Concert tickets, Reorder of Aviation Stickers, Why Ozarka Flyers, Fall Newsletter, Updated Website banner photos, Fall Concert Flyer/Poster/Tickets, ACC Auction Item, Golf Scramble Sponsor sheet, Rules & Proximities Sheet Golf, Logo transfer for AEDC, Logo transfer for Welding Caps, Event Listing, Created Community event for Book sale, Created Community event Chef's Table, Created Community Event for Fall Concert, Scholarship Reception Program, Updated MV Billboard Design, and Certificate file conversion for Scholarship Reception
- Purchased football preview ad with Cherry Road Media (CRM), Golf Balls and Backdrop through 4imprint, Updated business spotlight with Cherry Road Media, promo items for Admissions, Football Preview with Spring River Chronicle, Breast care awareness ad with CRM, Veterans Day ad for CRM, Basketball Preview with CRM, and Saturation ad with Pacesetting Times

Adult Education

Trish Miller, Director of Adult Education:

- Trish Miller and Kendall Morrison participated in a TABE 11/12 meeting via Zoom – September 1

- Kendall Morrison attended a workshop on Learning Disability Applications via Zoom – September 16
- Adult Education hosted an Open House – September 22
- Debbie Yancey completed a diversity course “Making the Unconscious Conscious” through Arkansas PBS – September 27

Information Systems/Planning and IR

Scott Pinkston, VP and Chief Information Officer:

- Assisted the Financial Aid Office with completing Fiscal Operations Report and Application to Participate (FISAP) reports
- Started working on the Fall Integrated Postsecondary Education Data System (IPEDS) reports
- Completed ADHE data submissions

Staff Council

Dylan Herekamp, Staff Council President:

- First fall meeting held – September 30
- Fall meeting schedule is prepared to be presented to Staff Council
- Collecting and preparing a report with ideas for fall events/fundraisers

Travel/College Representation

Dr. Richard Dawe, President:

- MV Welding Center Open House – Mountain View, AR – September 16
- ADA Commission – Fort Smith, AR – September 20
- Golf Tournament at Cooper’s Hawk – Melbourne, AR – September 22

Chris Lorch, Provost:

- No travel

Tina Wheelis, Executive Vice President of Finance and Administration:

- ALC Review Committee & PEER Committee – Little Rock, AR – September 13
- Arkansas Association of College and University Business Officers Fall Meeting (T. Wheelis, A. Rush, D. Steed) – Lake DeGray, AR – September 25-27

Dr. Josh Wilson, Vice President of Advancement:

- Scholarship Meeting (S. Davidson) – Mountain View – September 7
- Mountain View Donor Recognition Event (J. Wilson, S. Davidson, K. Norris, K. Wilson) – Mountain View Welding Center – September 16
- LPN Badges for Mountain View students (K. Norris) – September 16
- Fall Concert Planning Meeting (S. Davidson) – Mountain View – September 23

James Spurlock, Assistant Vice President of Campus Operations:

- Highland High School-VR Headset Demonstration – Highland, AR – September 6
- Highland High School Career Fair – Highland, AR – September 8
- Mammoth Spring Chamber of Commerce Meeting – Mammoth Spring, AR (Unable to attend-schedule conflict) – September 8
- Spring River Area Chamber of Commerce Board Meeting – Hardy, AR – September 13
- Highland High School Millage Campaign Kick Off – Highland, AR – September 19
- Ozarka Booth at Highland High School Football Game – Highland, AR – September 23
- Highland High School Teacher Residency Program Meeting – Highland, AR – September 28
- Salem Chamber of Commerce Meeting – Salem, AR (Unable to attend-schedule conflict) – September 28
- Spring River Area Chamber Ribbon Cutting – Hardy, AR – September 29
- Ozarka College Foundation Scholarship Reception – Melbourne, AR – September 29
- Ozarka Booth at Salem High School Football Game – Salem, AR – September 30

Trish Miller, Director of Adult Education:

- LACES 101 Workshop – Little Rock, AR – September 8
- Fall Administrators' Meeting – Little Rock, AR – September 15-16
- WAGE 101 Workshop (T. Miller, K. Morrison) – Little Rock, AR – September 20

Kudos

- Good job by the Aviation Dept. taking advantage of the string of good weather days and getting the new class of student pilots advanced.

Tentative Discussion Items for Next Board of Trustees Meeting:

- Mammoth Spring property sale process

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports
- Classified Staff Pay Structure

Dr. Dawe's Comments:

- It is very good to be back to business as usual this fall semester! I am very proud of our team and impressed by their continued outstanding work supporting our students.
- I believe everyone who wanted to attend the ACC conference in Hot Springs was able to do so, and found it productive.

Ozarka College									
Restricted Funds									
July 1, 2022 through September 30, 2022									
	Approved 2022 - 2023 Budget	Adjustments to 2022 - 2023 Budget	Revised 2022 - 2023 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense			
Student Aid Revenues									
AR Challenge Awards	250,000		250,000	49,500	49,500	200,500			
AR Concurrent Challenge	100,000								
AR Workforce Challenge	25,000		25,000	800	800	24,200			
AR Future Grant	600,000		600,000	252,949	252,949	347,051			
Federal Work Study	50,000		50,000	1,887	2,789	47,212			
PELL Grant	2,750,000		2,750,000	1,239,555	1,355,120	1,394,880			
FSEOG Awards	40,000		40,000			40,000			
Student Loans - Federal	1,000,000		1,000,000	150,937	154,277	845,723			
Student Loans - Private	100,000		100,000			100,000			
Miscellaneous Scholarships		A	50,000	24,600	24,600	25,400			
Student Aid Revenues	4,915,000	50,000	4,865,000	1,720,228	1,840,035	3,024,965			
Federal Grant Revenues									
Career Pathways Initiative	270,100		270,100		18,296	251,804			
ARPA - Institutional	15,525		15,525			15,525			
HEERF/CRSSA Grant	53,000		53,000			53,000			
CARES - Strengthening Institutions	70,850		70,850			70,850			
Carl Perkins	128,100		128,100			128,100			
Direct & Equitable Grant	39,940		39,940			39,940			
SSARP Grant		B	369,000			369,000			
TRIO Grant	331,400		331,400	51,181	64,177	267,223			
WORC Grant	400,000		400,000	39,254	39,254	360,746			
Federal Grant Revenues	1,308,915	369,000	1,677,915	90,435	121,728	1,556,187			
State Grant Revenues									
Adult Basic Education Grant	129,650		129,650	7,394	7,394	122,256			
Career Coach	63,000		63,000			63,000			
Education & Training Grant	22,975		22,975	1,744	1,744	21,231			
General Adult Education Grant	91,460		91,460			91,460			
State Grant Expenditures	307,085	-	307,085	9,138	9,138	297,947			
Total Restricted Revenues	6,531,000	419,000	6,850,000	1,819,801	1,970,901	4,879,099			

Ozarka College		Approved	Adjustments to	Revised	Actual	Actual	Budgeted
Restricted Funds		2022 - 2023 Budget	2022 - 2023 Budget	2022 - 2023 Budget	Month to Date	Year to Date	Balance to Collect o
July 1, 2022 through September 30, 2022		2022 - 2023 Budget	2022 - 2023 Budget	2022 - 2023 Budget	Revenue/Expense	Revenue/Expense	Balance to Expense
Student Aid Expenditures							
AR Challenge Awards	250,000			250,000	48,000	48,000	202,000
Arkansas Concurrent Challenge	100,000			100,000			100,000
AR Workforce Challenge	25,000			25,000	800	800	24,200
AR Future Grant	600,000			600,000			600,000
Federal Work Study	50,000			50,000	4,953	7,741	42,259
PELL Grant	2,750,000			2,750,000	1,239,555	1,355,120	1,394,880
FSEOG Awards	40,000			40,000			40,000
Student Loans - Federal	1,000,000			1,000,000	150,937	154,277	845,723
Student Loans - Private	100,000			100,000			100,000
Miscellaneous Scholarships		A	50,000	50,000	24,600	24,600	25,400
Student Aid Expenditures	4,915,000		50,000	4,965,000	1,468,845	1,590,538	3,374,462
Federal Grant Expenditures							
Career Pathways Initiative	270,100			270,100	51,553	95,478	174,622
ARPA - Institutional	15,525			15,525			15,525
HEERF/CRSSA Grant	53,000			53,000			53,000
CARES - Strengthening Institutions	70,850			70,850	35,723	35,723	35,127
Carl Perkins	128,100			128,100	7,529	23,547	104,553
Direct & Equitable Grant	39,340			39,340	3,304	6,500	33,440
SSAPP Grant		B	369,000	369,000			369,000
TRIO Grant	331,400			331,400	23,616	87,793	243,607
WORC Grant	400,000			400,000	26,658	65,912	334,088
Federal Grant Expenditures	1,308,915		369,000	1,677,915	148,382	314,953	1,362,962
State Grant Expenditures							
Adult Basic Education Grant	129,650			129,650	10,860	26,664	102,986
Career Coach	63,000			63,000			63,000
Education & Training Grant	22,975			22,975	1,008	5,406	17,569
Future Fit Grant					4,446	8,962	(8,962)
General Adult Education Grant	91,460			91,460	58,396	73,091	18,369
Special Projects							-
Career Tech Grant					625	9,720	(9,720)
State Grant Expenditures	307,085			307,085	75,334	123,842	183,243
Total Restricted Expenditures	6,531,000		419,000	6,950,000	1,692,561	2,029,333	4,920,667
A = Grant Awarded after budget was prepared							
B = Grant Awarded after start of fiscal year							
C = Grant Award adjusted after budget was prepared							

	2022 - 2023 Fiscal Year			2021 - 2022 Fiscal Year		
	2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 09/30/22	2021 - 2022 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 09/30/21
Revenues:						
Tuition & Related Fees	2,431,790	892,148	36.69%	2,507,105	904,838	36.09%
Program & Course Related Fees	866,085	151,170	17.45%	593,925	141,775	23.87%
Testing Services	88,695	21,457	24.19%	88,930	21,282	23.93%
Sales Tax Proceeds	614,580	112,472	18.30%	566,260	106,041	18.73%
Interest Income	4,395	733	16.68%	6,370	661	10.38%
Other Income	90,970	23,238	25.54%	99,325	770,608	775.84%
General Revenue	3,336,285	942,478	28.25%	3,048,780	882,516	28.95%
Workforce 2000 Funding	1,271,840	317,960	25.00%	1,271,850	317,960	25.00%
Tech Center Revenue	124,300	0	0.00%			
Auxiliary Income - Culinary Café	5,940	239	4.02%	4,175	968	23.19%
Auxiliary Income - Student Housing	52,800	6,785	12.85%	52,800	18,690	35.40%
ARPA Funding Lost Revenue	0	0	0.00%	270,435	268,775	0.00%
OCF Gift for Ash Flat Tech Center	16,350	0	0.00%	75,000		0.00%
OCF Gift for Mtn View Tech Center	25,000	0	0.00%			
2021 Carryover	0	0	0.00%	152,450		0.00%
Total Unrestricted Revenues	8,929,010	2,468,680	27.65%	8,737,405	3,434,114	39.30%
Expenses:						
Regular Salaries	4,669,780	952,410	20.40%	4,499,000	891,514	19.82%
Extra Help Salaries	105,200	21,897	20.81%	103,400	17,623	17.04%
Fringe Benefits	1,648,630	327,148	19.84%	1,646,065	328,639	19.97%
Supplies & Services	1,538,980	415,980	27.03%	1,515,515	451,950	29.82%
Travel	76,990	12,696	16.49%	60,830	6,308	10.37%
Utilities	471,280	145,782	30.93%	470,645	163,388	34.72%
Capital Outlay	31,250	6,109	19.55%	52,550	16,468	31.34%
Bond Payments	356,000	963	0.27%	358,500		0.00%
Loan Payments	30,900	0	0.00%	30,900	0	0.00%
Total Unrestricted Expenditures	8,929,010	1,882,985	21.09%	8,737,405	1,875,890	21.47%
Net Income or (Loss)		585,696			1,558,224	
Adjustment for ARPA/Indirect Funding *					(746,424)	
Adjustment for ARPA/Lost Revenue Funding *					(268,775)	
					543,025	

College Monthly Calendar:

« Previous Month	October 2022						Next Month »
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
						1 (p) 8:00 AM Friends of the Paul Weaver Library Book Sale	
2	3	4	5	6 (m) 1:00 PM Izard County Health Coalition	7	8 (p) 7:00 PM Fall Concert	
9	10	11	12 (m) 8:30 AM NCO Training	13	14 Mid-term Advisory Grades Due CNA (10 week) Last Withdrawal Day	15	
16	17	18 (m) 11:45 AM Sharp County Hometown Health Coalition	19	20 (c) 5:00 PM Introduction to Education (h) 6:00 PM Sharp County Event at Cooper's Pointe in Cherokee Village	21	22	
23	24	25 (m) 10:00 AM AR Rehab Counseling-Sunnie (p) 11:00 AM Arkansas Business Navigator	26	27	28 (p) 10:00 AM 2022 General Election (p) 10:00 AM 2022 General Election	29	
30	31 (p) 7:00 AM 2022 General Election (p) 7:00 AM 2022 General Election Spring Registration Open						

Event Codes:

- (k) - Catering
- (c) - Class - Off Schedule
- (f) - Foundation
- (h) - Hidden
- (m) - Meeting
- (p) - Public
- (s) - Student Activities